

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
February 6, 2019**

Convene Closed Session

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:33 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

A teacher from Santa Cruz High School spoke about a leave of absence request she submitted to the District for approval. In an effort to be fully transparent, the speaker disclosed that her choice to take leave is based on the desire to provide child rearing to her daughter. She also stated that if the leave is granted, she plans to spend part of the time in Costa Rica. The speaker also noted that she is a 0.5 FTE employee, and the school would not need to hire a replacement in her absence.

Convene Open Session

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:33 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Jeremy Shonick	Deanne Perez-Granados
Patty Threet	Deb Tracy-Proulx	Claudia Vestal Cynthia Ranii

Absent: Student Board Representative Christin Perez, Costanoa HS

Absent: Student Representative Josh Selvartham, Soquel High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

Item 8.1.7. Educational Services/Santa Cruz High School: PE Waiver - removed.

Item 8.2.2. Educational Services/Special Education: Agreement for Professional Services Deborah Bell – Revised cover sheet: Fiscal Impact changed from “Not to exceed \$2300.00” to “Not to exceed \$2250.00” due to 15 hours at \$150/hour equals \$2250.00.

8.2.5. Educational Services/Soquel High School: Overnight Field Trip – Addition to supporting documents: Itinerary and list of scheduled events.

Item 8.2.7. Educational Services/Santa Cruz High School: Consultant Services Agreement Planned Parenthood - Revised cover sheet: Fiscal Impact changed from \$280.00 to \$240.00 per contract.

Item 8.5.1.1. Elementary ELA Task Force Update – Revised cover sheet: Number sequence was missing the number 1; academic year 2019-20 was written incorrectly as “2019-10”.

Consent Agenda was moved to follow Items to be Transacted or Discussed. The following items were rearranged to be presented in this order:

- 1) 8.5.4.1. Public Hearing: Potential Composition of Trustee Areas Prior to Drawing of Maps
- 2) 8.5.4.2. Settlement Agreement and General Release of Claims related to California Voting Rights Act
- 3) 8.5.2.1. Bond Oversight Committee Annual Report

PUBLIC COMMENTS

None

SUPERINTENDENT’S REPORT

Superintendent’s Report

Superintendent Munro reported that GLAD demonstration lessons on integrated ELD took place on 01/17, 01/22, and 01/23 at Harbor High for secondary teachers, which were a follow up from a training over summer. Teachers who participated were able to observe trainers demonstrate lessons with students. The Superintendent also informed the Board about the second MTSS Retreat that took place on 02/05 at UCSC’s Seymour Marine Center. She commended the Educational Services team for a very successful day that created opportunities for meaningful engagement for participants. Following the MTSS retreat, principals and central office leaders met to review site input and implications for shifts in LCAP. Superintendent Munro participated in Probationary 2 Roundtables with site administrators on 01/28 and 02/04, and reviewed each site’s summative evaluations of probationary 2 teachers. They discussed data, successes, new evaluation tools, and made recommendations to move forward. The Superintendent attended the Superintendent Symposium the previous week, and thanked the Board for supporting her ongoing learning. She noted inspiring keynotes, and the opportunity to collaborate with colleagues. Assistant Superintendent Coito met with GSCFT representatives to solicit input on the LCAP, and appreciated the opportunity to meet and speak with building representatives. The Superintendent continues to work on SECA Operations Council for SELPA, and is currently reviewing AB602 funding changes made two years ago to try to create a more equitable and fair funding model, noting that we are the largest district in SELPA. Furthermore, as data is monitored, it appears that percentages are staying consistent and working at this point. Assistant Superintendent Gaffney has been conducting ongoing budget meetings with sites and departments during the transition to Escape. The Superintendent shared gratitude for Board member Shonick and Board President Tracy-Proulx, who attended the Board Community Meeting with the PAC and DELAC committees this month. Finally, Superintendent Munro attended the most recent GOAL Board meeting, and shared two significant data outcomes: last year, 358 adult education students entered employment, and 154 experienced wage gain. She concluded that there is currently a process to develop a new three-year Adult Education plan.

STUDENT BOARD MEMBERS’ REPORTS

Student Board Member Report

None

BOARD MEMBERS' REPORTS

Board Members' Reports

Board Member Vestal attended a Governance Budget Perspectives workshop that she felt was worth watching, and that the Governance team will have many things to consider when reviewing budgets in the future. Board Member Vestal also shared that Gault Librarian Barbara Lawrence wrote a grant for a mobile planetarium to come to the school for first and fifth grade students. The first graders watched the sunset, the night sky, and changes in the moon, while fifth graders learned about the solar system, the orbit of the Earth, and the rotation of the Earth's axis. Teachers and students both loved the experience, and a fifth grade student reported: "That was the coolest thing I ever saw!" Board Member Vestal would like to see this program used at other sites, and shared that the grant is \$800 for two days of onsite learning.

Board Member Shonick reported on the death of Deborah Calhoun, and made a hopeful suggestion that SCCS make a kind gesture of acknowledgment to her family. Ms. Calhoun and her husband were parents to four daughters, all of whom are excellent swimmers and attended schools within SCCS. Board Member Shonick noted that a memorial service would be held on Friday February 8th at the Cowell Hay Barn at UCSC.

Board Member Threet attended the Governor's Budget Perspective Workshop, and thanked the Capital Advisors and the COE for providing this resource. She benefited from the overview and from learning about the political insight. Board Member Threet also had the opportunity to visit alternative education campuses within Santa Cruz County. She visited Sequoia High School in Watsonville, which serves high need, Spanish speaking students, and has a majority population of Latino students. She also visited Ponderosa High school in SLV, and noted that students are currently building a tiny house to bid off, and felt it was nice to see students working with their hands and enjoying it. Another campus visited was Oasis High School, which services many students in the SCCS community. She concluded that these alternative education programs are vibrant and serving our community. Board Member Threet attended a Soquel and Santa Cruz High basketball game, where she caught the last of the girls' basketball teams, and the entirety of the boys' games. She noted that there was a rivalry, the band played in full force, and even saw Student Representative Selvartham. It was also Parent's Night for the seniors' parents. During the game, the cheerleaders were recognized, and she was pleased to learn that there are thirty-five cheerleaders at Soquel. She reported there is a possibility of play off on Saturday at the Cabrillo campus after Delta's 25th Anniversary. Board Member Threet would also like to acknowledge the work of Debbie Calhoun, who was one of the driving forces in making sure the SCHS pool came to fruition, while the state was under a different funding model. Lastly, Board Member Threet relayed an invitation for all to dine at the Shadowbrook restaurant on February 12, where proceeds will go to the Live Oak Education Foundation and the community soccer complex, which will serve the Santa Cruz community. She thanked the Live Oak Education Foundation for creating the opportunity to build the much-needed facility.

Board President's Report

Board President Tracy-Proulx reported that she attended the Governor's Budget Workshop hosted by Capital Advisors, and gave thanks the County Office of Education for sponsoring and hosting this very informative event. President Tracy-Proulx also attended a community meeting at Branciforte Small Schools that coincided with the DELAC meeting, and was very impressed and appreciative for the high level of parent participation. She is looking forward to celebrating Delta High School's 25-year anniversary this weekend. President Tracy-Proulx also thanks Harbor High's AD Hollis O'Brien and swim coach Jake Soares for arranging transportation for swimmers to the different pools that will be used for practice this season while HHS pool is out of commission. Their efforts will ensure that all athletes will be able to participate.

APPROVAL OF MINUTES

1. MSP (**Vestal/Coonerty**) 5-0, the Board of Education approved the Minutes of January 16, 2019. Board Members Perez-Granados and Ranii abstained from the vote as they were absent for this meeting.
2. MSP (**Vestal/Coonerty**) 5-0, the Board of Education approved the Minutes of the Governance Meeting on January 23, 2019. Board Member Perez-Granados abstained from the vote as she was absent for this meeting.

GENERAL PUBLIC BUSINESS

Closed Session Items

8.4.1. Report of Closed Session Actions

1. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations and Appointments.
2. Ms. Parks did not have any information to share with the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint
3. The Board of Education heard an update from, and provided direction to, Ms. Parks regarding negotiations with the GSCFT for 2018-19.
4. The Board of Education conferred with Legal Counsel regarding anticipated litigation: Number of Cases: 1: Case: California Voting Rights Act-Trustee Area Elections
5. The Board of Education heard an update from, and provided direction to, Mr. Gaffney regarding Property and Liability Claims for Harbor High School.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.5.2.1. Bond Oversight Committee Annual Report

Bond Oversight Committee President Bill Tysseling presented an annual report for the Board. In January, the Committee met with Crowe Horwath, an independent auditor, regarding the assessment of the Bond Projects. It was explained to the Board that the Bond Oversight Committee is an independent committee based on state law to review audits of bond expenditures. The external auditor reported no irregularities in the accounting processes and that expenditures consisted within state law. The committee reported being satisfied with the audit report and with the use of bond proceeds. The Board was interested to know what the bond oversight looks for during their review process. Mr. Tysseling explained that they begin with the language of the bond measures to ensure that proceeds are spent in alignment with the language, and then the committee reviews the auditor's report upon completion. Following that, the committee may question the auditors to seek clarification on expenditures. For the last two years, the auditor has met with the committee and discussed questions raised. During the first year, questions were primarily about the model and detail about the report. Mr. Tysseling concluded that the committee's charge begins with the evaluation with monies as spent, and does not include bidding, selection, or design. The committee exists to make sure funds are spent within the requirements of the measures, and it is the Superintendent and the Board who engage in decision-making about contracting for services

8.5.4.1. PUBLIC HEARING: Potential Composition of Trustee Areas Prior to Drawing of Maps

Open: Board President Tracy-Proulx opened this Public Hearing at **6:56 p.m.**

Public Comment: The President of the Greater Santa Cruz Federation of Teachers expressed concern about ensuring each Trustee maintains a focus on the district as a whole as we move to Trustee Area Elections. She asked the Board to consider assigning two or more Trustees per school attendance area. She expressed a desire for the boundaries to be structured in a way that the Trustees will keep in mind that they are representing the whole district despite being elected in one area.

Douglas Johnson provided a presentation to the Board from the National Demographics Corporation. The presentation began with an explanation of the California Voting Rights Act. Mr. Johnson noted that there are about three hundred jurisdiction cases across the state of the California, including school districts, community college districts, cities, and other special districts, and provided a breakdown of key settlement amounts to point out that this wave of litigations is driven by money. Mr. Johnson presented the districting process, which provided a timeline of public hearings, the release of draft maps, and the final hearing and map adoption. Mr. Johnson explained that there are rules and goals that need to be met when redrawing the trustee-area boundaries. Federal law requires the boundaries have equal populations, that they correspond to the Federal Voting Rights Act, and that there is no racial gerrymandering. He also procured a list of traditional redistricting principles for the Board to consider and potentially choose to use in redistricting. He explained that normally, consideration of future growth is part of the goal, however in this unique case, the 2020 census results will be provided in 2021, so the boundaries will need to be drawn again at that time. Mr. Johnson produced demographic data of the district population to show the Board and the public some ways the boundaries could be drawn according to certain categories. Those categories include the total racial population, the number of voters registered, household income, and others. To split our population evenly by the number of Trustees, seven, each division will contain about 16,771 residents. Mr. Johnson showed a map of Latino population concentration, where most neighborhoods are integrated, and certain groups are not isolated. This information can be helpful when determining the communities of interest. Communities of interest is generally defined as a neighborhood or community of shared interests, views, problems, or characteristics that can be determined by things such as school attendance areas or areas around parks or other neighborhood landmarks. Another important note for consideration is the decision on whether the communities of interest will be united in one district, or if they will be divided so as to be heard in multiple elections. Mr. Johnson shared samples of highly compact maps, as well as samples of multiple-representative maps.

Closed: Board President Tracy-Proulx closed this Public Hearing at **7:19 p.m.**

8.5.4.2. Settlement Agreement and General Release of Claims related to California Voting Rights Act

Legal counsel, Sarah Kaatz from Lozano Smith, presented the negotiated settlement agreement and general release of claims related to the California Voting Rights Act and recommended approval by the Board.

Board member Vestal motioned to approve the settlement agreement. Board Member Coonerty seconded the motion. The settlement agreement and release of claims related to California Voting Rights Act was approved by the Board 7-0.

8.5.1.1. Elementary ELA Task Force Update

Director of Elementary Curriculum, Intervention, and Assessment, Mary Anne Robb, presented an update on the ELA Task Force. Ms. Robb began the presentation by explaining the Purpose to Practice (P2P) Protocol being used by the task force. The main goal of the ELA Task Force is to implement an articulated K-5 Tier 1 literacy program, which includes instructional materials and effective instructional practices. This will give English Language Learners, and all students, full access to the academic demands of the Common Core State Standards. Ms. Robb described the process that she and teacher leaders from each site are engaging in to choose an English Language Arts / English Language Development curriculum adoption for the elementary schools. Ms. Robb conveyed that the task force would like to make a recommendation on a program to the Board by spring 2019, while continuing to meet and create an implementation plan for the ELA/ELD Instructional Program. The Board asked questions about the piloted curriculum and a teacher on the task force shared her perspective on the process.

8.5.2.2. Bond Projects Update

Mr. Gaffney introduced Ralph LeRoux from MADI Architects to report to the Trustees on this matter. Measure B projects included Bay View and DeLaveaga Elementary Schools and the Natural Bridges campus. Measure A projects included Branciforte Small Schools and Soquel High School. Information included updates on the projects for each site, an update on Stakeholder meetings, project milestones, plans for interim housing and site photos and architect renderings detailing designs and progress.

8.5.2.3. Preliminary Enrollment Projections 2019-20

Assistant Superintendent Patrick Gaffney presented enrollment projections for the 2019-20 academic school year. Mr. Gaffney explained that SCCS has partnered with DecisionInsite to create a demographic study of the school district to make short and long term enrollment projections. This initial study reflects current SCCS data, as well as feeder district data and plans for new housing. Mr. Gaffney explained that DecisionInsite creates two types of data: conservative and moderate. The conservative data has proven to be the most accurate, within 2/10 of 1% in recent years. Projections are used to forecast revenue and plan for staffing.

8.5.3.4. 2nd Quarter Investment Report

Assistant Superintendent Patrick Gaffney provided the 2nd Quarter Investment Report for 2018-19, which ended on December 31, 2018. The report was provided by the County Office of Education, and includes summaries of the portfolio structure, investment details, securities activity by brokers, and other information that provides a better understanding of the investment activity within the District. Mr. Gaffney recommended approval of the 2nd Quarter Investment Report.

Board member Threet motioned to approve the 2nd Quarter Investment Report. Board member Perez-Granados seconded the motion. The 2nd Quarter Investment Report was approved by the Board 7-0.

8.5.4.3. Board Policy 3515: Campus Security – First and Possible Final Reading

Superintendent Munro presented Board Policy 3514 on campus security and surveillance systems to the Board. The policy states: The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Superintendent Munro recommended approval of Board Policy 3514.

Board Member Threet motioned approval to make this an initial reading and to bring the item back to the February 20, 2019 meeting. Board Member Perez-Granados seconded the motion. The Board approved the first reading of Board Policy 3514 5-0-2.

8.5.4.4. Discussion: Possible Items for Future Meeting Agendas

None

GENERAL PUBLIC BUSINESS

8.1. Consent Agenda

8.1.1. Personnel Actions - Certificated; 8.1.2. Personnel Actions - Classified; 8.1.3. Purchase Orders, Bids & Quotes; 8.1.4. Warrant Register; 8.1.5. Disposition of Surplus Property; 8.1.6. Transportation Safety Plan; 8.2.1. Superintendent: Contract: Clifford Moss – Pre-electoral Services; 8.2.2. Educational Services/Special Education: Agreement for Professional Services – Deborah Bell; 8.2.3. Educational Services/Student Services: Agreement for Professional Services – Balance4Kids; 8.2.4. Educational Services/Student Services: Memorandum of Understanding – Healthy Kids; 8.2.5. Educational Services/Soquel High: Over Night Field Trip; 8.2.6. Educational Services/Costanoa: Consultant Service Agreement – Anna Paganelli; 8.2.7. Educational Services/Santa Cruz High: Consultant Service Agreement: Planned Parenthood; 8.2.8. Educational Services/Bay View: Memorandum of Understanding – Corre La Voz; 8.2.9. Educational Services/Curriculum: College Readiness Block Grant-CIA Plan Revision; 8.2.10. Educational Services: NSF Computer Science for All Grant; 8.2.11. Education Services/Gault: Consultant Service Agreement – Project GLAD; 8.2.12. Business Services: Consultant Services Agreement – Jerene Lacey; 8.2.13. Elite Interactive Solutions: Change Order #1: Harbor High Additional Camera Locations; 8.3.1. BSN Sports: Quote: Harbor High Sports Equipment; 8.3.2. CRW Industries, Inc.: Proposal & Contract: Mission Hill Projector Screen Installation; 8.3.3. CRW Industries, Inc.: Change Order #3: Branciforte Small Schools: Power for Dryers; 8.3.4. CRW Industries, Inc.: Change Order #4: Mission Hill DSA Structural Requirements; 8.3.5. Enviroplex: Change Order #3: Harbor High Integrated Stucco to Concession; 8.3.6. Leach Group: Proposal & Contract: Harbor High Pool DSA Inspector of Record; 8.3.7. M3 Environmental: Proposal & Contract: Gault Lead Abatement Oversight; 8.3.8. M3 Environmental: Proposal & Contract: Santa Cruz Hazardous Materials Inspection; 8.3.9. M3 Environmental: Proposal & Contract: Santa Cruz Hazardous Materials Inspection; 8.3.10. Ross Recreation: Quote: Branciforte Small Schools Playground Kickplates.

Dr. Coonerty motioned to pass the items for approval. Board member Threet seconded the motion. The motion was approved by the following roll call vote:

Roll Call Vote: Coonerty – Yes Shonick – Yes Threet – Yes Ranii – Yes
Tracy-Proulx – Yes Vestal – Yes Perez-Granados – Yes

9. Adjournment of Meeting

As there was no further business for the Trustees, Board President Tracy-Proulx adjourned this Regular Meeting at 9:50 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on February 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on February 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on March 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on March 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on April 17, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Governance Session on April 24, 2019, 6:00p.m., will be held in the Harbor High School Library, 300 La Fonda Ave., Santa Cruz, CA.
7. The Regular Meeting on May 15, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on June 12, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on June 19, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deborah Tracy-Proulx, President
Board of Education