

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
September 12, 2018**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:31 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:33 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Representative Selvartham, Soquel High School

Absent: Student Representative Rodriguez, Costanoa High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Dorothy Coito, Assistant Superintendent, Educational Services

Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Vote on Interdistrict Transfer Appeal Hearing for Student #1**

The Board of Education reviews each hearing packet with respect and carefully considers each situation and family. If the voting result tonight does not allow your student to enroll in Santa Cruz City Schools, our staff is here to help you transition to your new district/school.

Hearing for Student #1: MSP (Perez-Granados/Ranii) 5-0-2, the Board of Education upheld the denial of the Interdistrict transfer for this student. Board Members Coonerty and Tracy-Proulx abstained from casting a vote, as they were not present for the Closed Session hearing.

**Agenda Changes**

None

## **PUBLIC COMMENTS**

None

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro reported attending the following meetings/workshops/trainings since the board meeting on August 29, 2018: Bay Sci Leadership Team Meeting; County Secondary Superintendents' Meeting regarding Career/Technical Education; Santa Cruz County College Commitment Steering Committee Meeting; the review of embargoed CAASPP results with SCCS Principals; the Greater Opportunities for Adult Learning (GOAL) Board Meeting. The Superintendent had the pleasure of meeting with Board Members Perez-Granados and Shonick to discuss the November Study Session providing a Curriculum Open House and is looking forward to the September 18 Board Member Candidate Orientation. Superintendent Munro met with Jane Barr from Eden Housing to discuss workforce housing. Community and partnership meetings included a meeting with Pacific Collegiate School President Tom Morrell and PCS Principal Simon Fletcher, a meeting with the Santa Cruz Education Foundation President and Vice President and collaboration with the City of Santa Cruz Parks and Recreation staff to revise the SCCS/City of Santa Cruz MOU. Opportunities to visit, connect and communicate within the district were provided by Back to School Nights at many sites, as well as the District Strategic Communications meeting and follow-up conversations.

### **Student Representative's Report**

Student Selvaratham shared that students at Soquel High School are primarily focusing on planning the Homecoming event at this time.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Board Member Tracy-Proulx welcomed Student Selvaratham and thanked him for his service to the community.

Board Member Ranii welcomed Student Selvaratham and commended the Soquel High School staff for a very successful diversity training. Dr. Ranii acknowledged the work of district teachers who are piloting an English Language project this year. Dr. Ranii attended the Westlake Back to School Night and enjoyed it very much.

Board Member Perez-Granados welcomed Student Selvaratham and shared that she was looking forward to the Harbor High School 50<sup>th</sup> Anniversary/Open House on Friday.

Board Member Threet welcomed Student Selvaratham and looks forward to his student perspective. Ms. Threet attended Soquel and Santa Cruz High School sporting events, and was excited to see large cheer squads, large marching bands and many students connected to their school in a positive way. Ms. Threet had the opportunity to tour the improvement projects currently under way at the Santa Cruz HS gymnasium and the Soquel HS tennis courts. It is wonderful to see bond measure dollars at work. During a visit to Santa Cruz HS, it was a pleasure to see the great pride Principal Kline takes in the students. Trustee Threet is looking forward to the Harbor HS Anniversary/Open House.

Board Member Coonerty welcomed Student Selvaratham and Assistant Superintendent Coito to the District.

## **Board President's Report**

Board President Vestal attended the Implicit Bias workshop – a follow-up meeting to the Culturally Responsible Organizations workshop sponsored by the Thrive Organization and the Youth Violence Prevention Task Force. The content and the attendees were both impressive – many service organizations and city/county departments were present and the training offered a wonderful opportunity to connect with many different organizations serving our community. Schools Plus is hosting a recognition for grant recipients on September 29 and Board President Vestal encouraged folks to attend.

## **APPROVAL OF MINUTES**

1. MSP (DPG/PT) 6-0-1, the Board of Education approved the Minutes of the Meeting on August 29, 2018. Dr. Coonerty abstained from voting, as she was not present at the meeting.

## **GENERAL PUBLIC BUSINESS**

### **Consent Agenda**

Board Members Shonick and Coonerty had questions and comments on several items on the Consent Agenda and Superintendent Munro and Mr. Gaffney provided the information they required to vote on these matters. Trustee Shonick requested that Item 8.3.6. Proposal: Phil Allegri Electric: Harbor HS locker improvements security, be pulled from the Consent Agenda for a separate discussion and vote. Ms. Threet moved approval of the Consent Agenda, minus Item 8.3.6. Proposal: Phil Allegri Electric: Harbor HS locker improvements security. The remaining items on the Consent Agenda were Item 8.3.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Bids & Quotes; Item 8.1.4. Warrant Register; Item 8.1.5. Disposition of Surplus Property; Item 8.1.6. PE Waiver Request-Santa Cruz HS; Item 8.1.7. PE Waiver Request-Harbor HS; Item 8.1.8. Resolution 07-18-19 GANN Limits; Item 8.2.1. Superintendent: Agreement: SCCS/City of Santa Cruz: Commission for Prevention of Violence Against Women; Item 8.2.2. Superintendent: Contract: Clifford Moss-District Strategic Communications support; Item 8.2.3. Educational Services: Contract: UCSC Work Study for Advancement Via Individual Determination (AVID); Item 8.2.4. Educational Services/Soquel HS: CSA-Sue Pariss; Item 8.2.5. Educational Services: Contract-Nancy Redding-reading instruction; Item 8.2.6. Educational Services/Special Education: Agreement for Professional Services - Maria Ballard; Item 8.2.7. Educational Services/Special Education: Agreement for Professional Services - Jennifer Jaeger; Item 8.2.8. Educational Services/Special Education: Agreement for Professional Services - SpeechRighter; Item 8.2.9. Educational Services/Special Education: Non Public School Master Contract-OASIS; Item 8.2.10. Business: Agreement Amendment: Wenger & Associates-extend term for consulting on Student Information System to June 30, 2019; Item 8.2.11. Change Order #2: Landscape Structures-Bay View ES PIP Playground; Item 8.3.1. Proposal: American Compliance Services-Bay View ES and DeLaveaga ES new classrooms asbestos soil sampling; Item 8.3.2. Change Order #1: Andy's Roofing Company-Branciforte MS reroofing project; Item 8.3.3. Change Order #1: CRW-Natural Bridges Gymnasium; Item 8.3.4. Change Order #2: Ifland Survey-Branciforte SS modernization; Item 8.3.5. Proposal: Mid Pacific Engineering-Soquel HS concession building inspections. Dr. Perez-Granados seconded the motion. The motion was passed by the following roll call vote:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

Student Selvaratham did not make a voting recommendation on this matter.

## Closed Session Items

### **8.4.1. Report of Closed Session Actions**

1. The Board of Education heard information regarding the Interdistrict Transfer Appeal of Student #1 to prepare for a vote in Open Session.
2. The Board of Education did not hear any information regarding Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
3. Ms. Parks did not have any information to report to the Board of Education regarding Public Employee Discipline/Dismissal/Release/Complaint.

### **ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

#### **8.5.1.1. Staff Report: Interdistrict Transfers/Open Enrollment**

Student Services Director O’Meara reported to the Trustees on this matter. In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing attendance of a student outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed attendance. Specific application guidelines for approval/denial of inter-district transfers are monitored directly through the office of Director of Student Services. Applications for Open Enrollment (Intra-District Transfers) are processed through the Student Services Department, with similar guidelines and protocols. Inter-district Transfers and instances of Open Enrollment have a direct impact on K-12 enrollment at each site, and are monitored carefully by the Student Services Department. The Trustees were provided with information on the numbers of students who received Intradistrict and Interdistrict transfers from 2015-16 to the start of the 2018-19 school year. Board Members asked questions and made comments regarding the data provided. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

#### **8.5.1.2. PUBLIC HEARING: Textbook Sufficiency in the Elementary and Secondary Districts**

In order to be eligible to receive instructional materials funds, Section 60119 (a)(1) of the Education Code requires the Governing Board of each Local Educational Agency to hold an annual public hearing. Public participation is encouraged. The purpose of the hearing is to make a determination, through a resolution, as to whether each pupil in the district has or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards. These are to be consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education. This Public Hearing fulfills the compliance requirement relating to state program laws and regulations for the fiscal year 2018-19.

**Open:** Board President Vestal opened this Public Hearing at 7:14 p.m.

**Public Comments:** None

**Close:** Board President Vestal closed this Public Hearing at 7:15 p.m.

#### **8.5.1.3. New Business: Resolutions 02-18-19 Elementary District and 03-18-19 Secondary District Textbook Sufficiency**

Ms. Coito shared that a new process document was used this year to check in with each site to confirm materials sufficiency. If necessary, extra textbooks were ordered to accommodate increased numbers of students. Ms. Tracy-Proulx moved approval of Resolution 02-18-19 for the Elementary District Textbook Sufficiency and Resolution 03-18-19 for the Secondary District

Textbook Sufficiency. Dr. Coonerty seconded the motion. The motion was approved by the following roll call vote:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx-Yes      Vestal – Yes

Student Selvaratham recommended a yes vote on this matter.

**8.5.2.1. Staff Report: Workforce Housing Feasibility**

Mr. Gaffney, along with Nancy Pinkston, Director of Real Estate Development with DCG Strategies, and Mark Farrell, Senior Financial Advisor with Dale Scott Company, presented the updated information to the Trustees. Using the SCCS Employee Housing Survey from February 2017, the best available site for this project was determined to be 313 Swift Street, Santa Cruz, CA. A preliminary design of studio, one bedroom and two bedroom units was developed. Construction cost estimates were refined. Conversations were held with Swift Street neighbors about a possible June 2019 project start date the City of Santa Cruz and community leaders regarding potential support from the November 2018 Ballot Measure H. Estimated project costs, financing costs, a 30-year cash flow summary, project renderings and estimated next steps were shared with the Trustees. Board Members asked questions, made comments and discussed this potential project.

**Public Comments:** GSCFT President Carlson stated for the record that the GSCFT is unequivocally in favor of this project housing both certificated and classified staff members.

Although the report did not require official action by the Board, Mr. Gaffney did ask for a consensus about proceeding with next steps. The Board Members agreed that the recommended next steps, including financing and development plans and permit and program requirements, should be taken.

**8.5.2.2. Staff Report: Opening Enrollment**

Mr. Gaffney reported to the Trustees regarding this matter. Reported information reflected attendance by site on **August 31**, the 10th day of the school year, and the numbers represented the “head count” on that day. Enrollment Counts include Special Day Class, absences, and students with no class during the period the count was performed. The comparison of the 8/31/18 attendance to the projected enrollment and to October 2017 CBEDS enrollment was summarized: Elementary Schools -115 students under budget projection and 236 students less than 2017 CBEDS; Secondary Schools - 83 students over budget projection and 117 students more than 2017 CBEDS. The total district “head count” was 32 students under budget projection and 119 students less than 2017 CBEDS. The Trustees asked questions, made comments and discussed the report information.

**Public Comments:** GSCFT President Carlson shared that it would be helpful if the demographer would gather enrollment predictions from our feeder district demographers and factor this into our projections.

This report was informational in nature, and no actions were taken by the Board of Education regarding this matter.

**8.5.2.3. New Business: Unaudited Actuals 2017-18**

Mr. Gaffney reported to the Trustees regarding this matter. Mr. Gaffney reported that the Unrestricted Fund Balance for the district at the time the unaudited actuals were recently completed was greater than the projected balance in June 2018. The balance was affected by a variety of issues: carry-over of donations and grants; professional development and special education reimbursements and decreased costs, etc. The difference between the projected balance and the unaudited actuals is approximately 4%. The district has language in the bargaining unit contracts to come back to the table and discuss these funds if the difference exceeds 2% - so meetings with the unions will be arranged. A variety of additional next steps will be implemented by Business Services to ensure a more accurate estimate moving forward, including; more meetings with site personnel to review budgets and expenditures/carry-overs, monthly meetings with Business Directors to review budgets, adjusting the practice of “booking” revenue associated with reimbursements and a continued goal of less than a 2% variance between estimated balance and unaudited actuals balance. Superintendent Munro shared that the District Administration would send an email to the Board Members in the near future with a timeline detailing these next steps. Board Members asked questions, made comments and discussed the matter.

**Public Comments:** GSCFT President Carlson thanked Pat for contacting her last Friday regarding this issue and for the commitment to honor the contract language for a new discussion. Ms. Carlson shared that the most recent teacher survey revealed that 26% of our teachers are seriously exploring leaving the profession to find a career that provides a salary that keeps pace with the cost of living. SCCCE President Brown shared that many of the classified workers make \$13-14/hr. and work several jobs to live in Santa Cruz County. Ms. Brown credited Mr. Gaffney for including the contract language to address variances larger than 2% and thanked both Mr. Gaffney and Ms. Parks for the collaborative setting of negotiations conversations.

MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved the unaudited actuals for 2017-18. Student Selvaratham abstained from making a recommendation on this matter.

**8.5.2.4. New Business: Proposal-Phil Allegri Electric-Harbor High School locker improvements security**

Board Member Shonick requested moving this item from the Consent Agenda for a separate discussion and vote. Construction Project Facility Manager Garcia reported that this is a “pilot program” for the district to consider whether a more sophisticated security system will deter the number and severity of incidents at our school sites. SCCS will determine the benefits vs. deficits of such a system and this knowledge will inform a larger discussion in the future. Dr. Coonerty moved approval of the item and Ms. Tracy-Proulx seconded the motion. The motion was approved by the following roll call vote:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

Student Selvaratham recommended a yes vote on this matter.

**8.5.3.1. New Business: Resolution 04-18-19 Administrator Appreciation Week, October 22-26, 2018**

Ms. Parks recommended approval of this annual resolution acknowledging our district administrators. Ms. Threet moved approval and Dr. Ranii seconded the motion. The motion was approved by the following roll call vote:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx-Yes      Vestal – Yes

Student Selvaratham recommended a yes vote on this matter.

**8.5.3.2. New Business: Resolution 05-18-19 Teacher Appreciation Week, May 6-10, 2019**

Ms. Parks recommended approval of this annual resolution acknowledging our district teachers. Ms. Threet moved approval and Dr. Perez-Granados seconded the motion. The motion was approved by the following roll call vote:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx-Yes      Vestal – Yes

Student Selvaratham recommended a yes vote on this matter

**8.5.3.3. New Business: Resolution 06-18-19 Classified Employee Appreciation Week, May 20-24, 2019**

Ms. Parks recommended approval of this annual resolution acknowledging our district classified employees. Dr. Perez-Granados moved approval and Ms. Threet seconded the motion. The motion was approved by the following roll call vote:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx-Yes      Vestal – Yes

Student Selvaratham recommended a yes vote on this matter

\*Note: Student Selvaratham left the meeting at this time – 9:07 p.m.

**8.5.4.1. Information Item: Superintendent’s Goals 2018-19**

Superintendent Munro is committed to an open agenda and communication with Trustees, District Staff and the greater Santa Cruz school community as the district team works diligently to engage students’ hearts and minds - every student, every day. Her report detailed goals and objectives for the 2018-19 school year. Each of the following district goals was addressed by Superintendent Munro with a lengthy list of action items for district personnel:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

No actions were taken by the Board of Education regarding this matter.

**8.5.4.2. Discussion: Possible Items for Future Meeting Agendas**

The Trustees would like Mr. Gaffney to return at a future date to provide an update on the variance of the projected and actual unrestricted reserve fund balance.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:17 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on September 26, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on October 3, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on October 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on November 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting/Study Session on November 28, 2018, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
6. The Regular Meeting on December 12, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on January 16, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting/Study Session on January 23, 2019, 6:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
9. The Regular Meeting on February 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on February 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on March 6, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting on March 20, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting on April 17, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
14. The Regular Meeting on May 15, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
15. The Regular Meeting on June 12, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
16. The Regular Meeting on June 19, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.



\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education