

SANTA CRUZ CITY SCHOOLS
Regular Meeting of the Personnel Commission

Minutes

Tuesday, March 3, 2020

Time: 4:02PM

Conference Room 5, SCCS District Office

133 Mission Street, Santa Cruz, CA 95060

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

1.1 Pledge of Allegiance

Meeting called to order at 4:02PM.

Members Present:

- Mr. Mark Violante
- Ms. Pam Hernandez

Personnel Department Present:

- Ms. Keneé Houser, Director, Classified Personnel

1.2 Welcome and Explanation of Format

1.3 Establishment of Quorum

- Quorum established

1.4 Agenda Deletions or Changes of Sequence (None)

2.0 PUBLIC COMMUNICATIONS

3.0 DIRECTOR'S REPORT

Classified Personnel Actions 2019-2020

• **Update:**

- Recruitment Update: Some new hires are pending fingerprint clearance
- Personnel Actions
- CSPCA Annual Conference Feb. 20-22: The Commissioners, Director, and staff got a lot out of attending the conference. Some sessions included ways to retain quality employees, the issue of comfort animals in the workplace, bystander intervention training.
- Excel Professional Development: Trainings have been popular and employees had positive feedback regarding the trainings.

4.0 PUBLIC BUSINESS

4.1 Consider Approval of Minutes

Motion: Approve the minutes for the meeting of February 4, 2020 as submitted.

Motion: Pam Second: Mark Abstain: Yes: 2 Absent: Brian

4.2 Consent Agenda

4.2.1 Concerning Regular Assignments

4.2.2 Concerning Provisional and Limited Term Assignments

4.2.3 Concerning Exempt Assignments

4.2.4 Eligibility Lists Established

Motion: Approve the Consent Agenda Items as submitted.

Motion: Pam Second: Mark Abstain: Yes: 2 Absent: Brian

4.3 2019-20 Budget Expenditures for this Period

Motion: Approve the Budget Expenditures for this period as submitted.

Motion: Pam Second: Mark Abstain: Yes: 2 Absent: Brian

5.0 OLD BUSINESS (None)

6.0 NEW BUSINESS

6.1 Discussion: Commissioner Site Visits

At the December meeting, it was decided that Mark would visit DeLaveaga Elementary, Brian would visit Westlake Elementary, and Pam would visit Branciforte Small Schools. The best times for the sites are:

- DeLaveaga 10 – 11 a.m.
- Branciforte Small Schools Mon, Tues, Thurs
- Westlake 10 – 11 a.m.

7.0 REPORTS AND COMMENTS

7.1 Chairperson's Report (None)

7.2 Commission Members' Reports or Comments (None)

8.0 PUBLIC COMMUNICATIONS (None)

9.0 INFORMATION AND FUTURE MEETINGS

- The next meeting will be held at 4:00 p.m. on Tuesday, April 14, 2020 Via Zoom Virtual Online Meeting.

11.0 CLOSED SESSION (None)

12.0 ADJOURNMENT

- Adjournment at 4:36PM.